



Hotspot Area Register Exemplar

This document has been developed by Madeleine Tester, Contextual Safeguarding Coordinator in the Adur & Worthing Councils Safer Communities Team, with oversight from Sophie Whitehouse, Lead for Early Help and Wellbeing at Adur & Worthing Councils. Parts of the original document have been lifted and anonymised for the purpose of sharing them as an exemplar on the Contextual Safeguarding Network website. All names and contact details have been removed. For more information, please contact madeleine.test@adur-worthing.gov.uk

Purpose, Usage and Considerations

The purpose of this document is to provide a list of key contacts, agencies and community groups who are involved in a specific area and/or may need to be made aware of any safeguarding concern in that space.

Each area listed in this document will be accompanied by the following information:

1. Map, to show the areas in which the hotspot is situated.
2. Details of any facilities such as play equipment, sports areas, community areas e.g. cafes.
3. If the hotspot is a park, who the Park Ranger for that particular area is.
4. Who the Police Community Support Officers (SCPOC) for the area are.
5. Who the Councillors for the area are.
6. The details of any other key agencies, community groups, businesses and charities who may be active in the area (or need to know about any issues).
7. Nearby schools and places of education.
8. Nearby local transport links.

The **Cleansing Team** at Adur & Worthing Councils ought to always be considered in relation to any of these locations and should be notified in the event that graffiti, drug litter or general litter is found. They can also tell us if there has been an increase in certain types of litter at a given location which can help us in identifying what is happening there.

We may also need to include the **Outreach Team** at Adur & Worthing Councils in the event we know that the area in question is a location where our street community is known to spend time and/or sleep.

This resource pack can be shared with anyone with the Safer Communities Partnership, however, it is for professional use only.

Information about each hotspot is captured in the following format:

Name of location

[Insert a screengrab of the location taken from Google maps]

Facilities

List surrounding facilities, such as:

- Cafe
- Public Toilets
- Playground
- Basketball Courts
- Bowls Lawn
- Tennis Courts

Names and contact details of relevant contacts:

Ward	
Park Ranger	
PCSOs	
Councillors	
Other Agencies/ Businesses	
Nearby Schools	
Transport Links	